Town of West Bend

September 2026
Volume 1, Issue 4

# Newsletter

## Fall/Winter Reminders

* **Fall E-Waste Event** is October 3, 2026 from 8AM-Noon. Drop off will be at the Town Hall. Town of West Bend Residents Only. Call, stop in, look on the Town Website for list of items.
* **Budget Meeting/Special Meeting of Electors** is on 11/10/26 at 6PM at the town hall.
* **Look for Property Tax Letter in December. Property Tax Payments—1st Installment or Full Payment** due January 31st to Town.
* **Clean chimneys** for fireplaces
* **Stay back 100 ft. from a snowplow truck**, make yourself visible & do not pass the truck especially at intersections—the driver cannot see you
* **Maintain access** to driveways, properties, and private roads. Fire trucks are almost 9' wide.
* **Remove snow** from furnace/water heater exhaust
* **Do not plow snow into the road**

## 2026 Elections

***Register to vote & request absentee ballots at MyVote***
https://myvote.wi.gov/

***Absentee ballots*** will be mailed by September 17th for the **General Election on November 3, 2026**. Mail absentee ballots back as soon as possible due to changes when mail is postmarked or drop your ballot off at the town hall. ***Early in-person absentee voting*** at the town hall begins October 20th —dates & times to be posted on the town website.
Polls are open 7AM—8PM election day.
**PLEASE BRING A PHOTO ID WITH YOU TO VOTE.**

## Garbage—Pickup is every Friday*

**Garbage bins** must be curbside (in driveway, not in road) by 6:00AM. **No** construction/building materials, yard waste, or empty plastic bags that can blow out of truck and litter roadways.

## Recycling—Pickup is every other Friday*

***What can be recycled?***

- ◊ **Plastics** (#1 and #2)
- ◊ **Cardboard** from cereal, gift & packing boxes
- ◊ **Paper** including newspapers, catalogs, phone books, magazines & junk mail
- ◊ **Steel**, **aluminum** and bi-metal cans
- ◊ **Glass**

***The following items must NOT be placed in recycling container:*** Plastics (#3—#7), Plastic Bags, Styrofoam, Shredded Paper, Coffee Cups, Soiled pizza boxes, Toothpaste & other cream tubes, Aerosol Cans, Thermal Receptors

***Pickup**—delayed 1 day when holiday is on a weekday, see map on Town website

## New Staff

Jacquelyn Haas started April 2026 as our new treasurer. Jacquelyn is available for questions on Mondays & Wednesdays. Rita Nowotny started June 2026 as an office assistant.
***Welcome Jacquelyn & Rita!***

## Zoning Permit Process

***Zoning Administrator Olivia Barone started working with Ben Greenberg and the Town in August 2026. Welcome Olivia!***

When applying for zoning permits make sure your application materials are complete at time of submittal to keep things moving. You will need to complete & submit applications to the town. You will receive a follow-up email if further information is needed or approval for your project. Additional professional fees may be added. For more detailed guidance, please visit the Town's ZoningHub website or visit/call us at the Town to set up an appointment with a Zoning Administrator on Tuesdays between 9AM-11AM.

***ZoningHub***—scan QR code to lookup zoning information & submit development applications. Sign up for **eAlerts** under Tools to learn about development projects happening in your neighborhood.

## Building Permit Process

When applying for building permits make sure your application materials are complete at time of submittal to keep things moving. Check the Town website for a list of items that require a permit and items that do not require a permit under ***When is a Permit Needed.*** If you submitted a Building Permit Application with your zoning applications, then your project will be reviewed by Town Building Inspector Jeremy Pfeifer. If you did not submit the Building Permit Application you will need to complete that next. Allow a week to 10 days for this review. You will receive a call when Building Permits, Electrical Permits, Plumbing Permits, HVAC, Raze Waivers, etc. are ready. Payments are cash or check made payable to the Town of West Bend. Additional professional fees may be due when picking up your building permit. **Fees are doubled when projects are started without a permit.** Please call with any questions!

## **Rules on Burning Brush**

Contact the Washington County Sheriff's Department before burning via a web form instead of a call-in. Look for ***New** Report Controlled Burn* on the Washington County Sheriff's Office Department website or Town of West Bend website.
Call 262-335-4378 with questions.

## Directory

### Town Board

| | |
|---|---|
| Chairman Troy Zagel | (414) 531-7391 |
| Supervisor 1 Mark Wagor | (262) 808-3583 |
| Supervisor 2 Steve Lindley | (262) 707-4857 |

### Office/Treasurer (262) 338-3417

Clerk Julie Ihlenfeld
Deputy Clerk Carole Ciriacks
Treasurer Jacquelyn Haas
Office Assistants Adriana Heipp & Rita Nowotny

### DPW (262) 338-1795

DPW Director Dennis Roethle
Dennis Jarvis
Kevin Reinders
Judy Keith

### Washington County Sheriff's Deputy

Andrew Graper (262) 335-4411

### Zoning (262) 338-3417

Carole Ciriacks
Zoning Administrators Ben Greenberg & Olivia Barone
Office hours: Tues, 9AM—11AM by appt.

### Building Inspector

Jeremy Pfeifer, Building Inspector
Office: 262-629-1774 | Cell: 262-689-7346
Email: jeremy@jpbuildinginspections.com

### Fire Departments Non-Emergency

| | |
|---|---|
| Allenton | (262) 629-5413 |
| Slinger | (262) 644-5331 |
| West Bend | (262) 335-5054 |

## Leaf & Yard Waste

- ♦ Permit required. $5 fee for 2027 if you do not have the 2026-2027 Permit. Complete application on website or stop in the office.
- ♦ Cash or check only.
- ♦ Accept grass clippings, leaves, & branches no more than 10 feet long & no more than 4 inches in diameter. No stumps, root balls, or building materials allowed.

### Hours

8AM – Noon each Sat. in May
1st & 3rd Sat. in June, July, Aug, Sep
Every Sat. in Oct & Nov
Closed July 3 &
Thanksgiving Weekend.

Town of West Bend

6355 County Road Z
West Bend, WI 53095

Phone: 262-338-3417
Fax: 262-338-0427

Town of West Bend

## Contact Us

**Office Hours**

| | | |
|---|---|---|
| DPW: | Mon - Thurs | 6:30AM - 4:00PM |
| | Fri | 6:30AM - 10:30AM |
| Office: | Mon - Thurs | 8:00AM - 2:30PM |

**Phone**

| | |
|---|---|
| DPW: | **(262) 338-1795** |
| Office: | **(262) 338-3417** |

### DPW

townofwestbenddpw@gmail.com

### Office

clerk@townofwestbend.com
deputyclerk@townofwestbend.com
treasurer@townofwestbend.com

### Town Board

chairperson@townofwestbend.com
supervisor1@townofwestbend.com
supervisor2@townofwestbend.com

### Website

https://townofwestbend.com/contact-us/

# Stay Informed in the Town of West Bend

**Subscribe to Updates** on the Town Website Home Page www.townofwestbend.com and you will receive notifications for News, Agendas, Minutes, & Packets.

For **zoning information** & **to submit development applications** go to the Town's **ZoningHub** site: https://townofwestbend.zoninghub.com/ ***Sign up for eAlerts*** to learn about development projects happening in your neighborhood.

**GFL Garbage/Recycling Contacts: (920) 387-0987**, horiconwi@gflenv.com

**Complaints & Concerns—**submit **Outreach Intake Form** on the Town Website, Forms & Permits for review by Concerned Citizen Committee

**Illicit Discharges** pollute and degrade local water quality. Report Spills/Illicit Discharges such as hazardous household & yard care products, fertilizers, dog waste, car soaps, & automotive fluids to DPW, Sheriff, Fire Department, or DNR Hazardous 24 hr. Spill Line at **(800) 943-0003**

**Budget Public Hearing/Special Meeting of Electors: 11/10/26, 6PM, town hall.**

| Monthly Meetings | When | Time |
|---|---|---|
| Town Board | 2nd Tuesday | 6:30PM |
| Plan Commission | 4th Thurs Jan-Oct, 1st Thurs in Dec | 6:30PM |
| Big Cedar Lake PRD | 3rd Tuesday | 6:30PM |
| Little Cedar Lake PRD | 1st Monday | 6:30PM |
| Silver Lake PRD | 3rd Tuesday | 6:00PM |
| Silver Lake Sanitary District | 3rd Monday | 6:30PM |

*Subject to change